

Christ Church - New Treasurer Needed This Year

Could you volunteer to be our new treasurer? We would love someone to start training soon, but by the beginning of November 2022 at the latest.

You do not need to have been a treasurer of an organisation before. For smaller churches, such as Christ Church South Nutfield, in many respects it is not dissimilar from keeping good control of household finances.

You would become an ex-officio member of the PCC (Parochial Church Council). Although you can be on the PCC aged 16 and over, the age requirement for a treasurer is 18 years old and over.

The Diocese of Southwark offers some training to new treasurers, and a good handover from our current treasurer will cover much of what a new treasurer will need to know.

The key responsibilities are as follows.

- Record all financial transactions carried out on behalf of the PCC and ensure they are properly authorised.
- Draft an annual budget with the church wardens to assist the PCC to plan how it will fulfil its objectives for the coming year.
- Monitor the PCC's finances throughout the year and alert the PCC if any difficulties are likely.
- Submit the annual accounts to our external examiner for checking.
- Present the examined annual accounts to the PCC and subsequently to the Annual Parochial Church Meeting. Send a copy to the Diocese and complete the national financial information return.

A DBS check will be required for the successful person.

Please get in touch with Jackie Fenn treasurer@cc-nutfield.org.uk if you would like to find out more about becoming our treasurer.